

**INDIAN COUNCIL FOR CULTURAL RELATIONS**  
**AZAD BHAVAN, IP ESTATE, NEW DELHI-110002**

①  
3

No.F.Admn//Emp/Bus-Coaches/2023-24

10 August 2023

**CIRCULAR**

The Competent Authority has approved the empanelment of Service Providers in the category of "**Bus-Coaches**" with ICCR for utilization of their services as per the list attached.

2. The approved rates for hiring of Bus-Coaches are attached at Annexure-I and will be effective from the date of issuance of this order.
3. All the officers/ officials in the Council are requested to utilize the said panel for hiring buses/coaches for official purpose, as per the approved rates.
4. It may also be noted that any complaint regarding any of the service providers should be put in writing to Administration through the Sectional Head.
5. The above panel will be **valid for a period of two years w.e.f. August 10, 2023.**

  
(Awanish Tiwari)  
Director (Admn)

**To all concerned**

**Copy for information:**

1. Office of President, ICCR
2. DG Office
3. DDG(AD)'s Office
4. DDG(Culture)'s Office
5. DDG (G-20)'s office
6. Concerned Agencies/ Companies
7. Circular File

  
(Awanish Tiwari)

**LIST OF AGENCIES EMPANELLED FOR "BUS/COACHES"**

(Valid for a period of 02 years w.e.f 10 August 2023)

**i) Highway Trans Services Pvt. Ltd.**

Est. 2014

GST 07AADCH3642K1ZJ

Shop No. 26, Andrewganj Market

New Delhi-110049

Nodal Officer

Mr Vijay, 9818713981

011-26266666, [busomhire@gmail.com](mailto:busomhire@gmail.com)

**ii) Highway Travels**

Estt 1977

GST 07AATPS7651Q2ZF

Shop No.31, Andrews Ganj Market,

New Delhi-110049

9810048840

[highwaytravelindia@gmail.com](mailto:highwaytravelindia@gmail.com),

(Jobs are to be assigned on rotational basis)



**RATES FOR EMPANELMENT OF BUSES/COACHES**


Category	15 Seater Non AC	15 Seater AC	27/35 Seater Non AC	27/35 Seater AC	50 Seater Non AC	50 Seater Ac
08 Hrs & 100 kms	6500/-	7500/-	8500/-	9500/-	8500/-	10500/-
5 hrs & 70 Kms	6000/-	7000/-	8000/-	9000/-	8000/-	10000/-
Extra Km@	25/-	30/-	50/-	55/-	50/-	55/-
Extra Hrs@	500/-	500/-	500/-	500/-	500/-	500/-
Outstation Charges per km (Normal)	29/-	30/-	50/-	50/-	50/-	50/-
Outstation Charges per km (Hilly areas)	32/-	35/-	60/-	60/-	60/-	60/-
Night stay charges	300/-	500/-	1000/-	1000/-	1000/-	1000/-
Any other, if any	Note: State Tax, Toll Tax, parking & GST be charged extra					

**Please note the following:-**

- The rates are inclusive of all taxes except State Tax, Toll Tax, Parking & GST.
- Average admissible time from bus stand to ICCR/venue will not be more than 30 minutes.
- Permits, Fitness Certificate, Challan and any other annual charges of bus/coaches have to be borne by travel agent.
- These rates will be applicable for 02 years from the date of empanelment and will continue till the time next rates are fixed.

